

Enable Multifactor Authentication for a single user

1. From **Microsoft 365 Admin Center** under **Admin Centers** select **Azure Active Directory**
2. Select **Users**
3. Click on the elipses (3 dots on top menu) on the menu and select multifactor authentication rom the drop down menu
4. From the list of users select Alex
5. In the Property window to the right uner **Alex Wilber** click on **Enable**
6. Click on **enable multifactor Auth**
7. On the **Updates succesful** page click on **Close**
8. Close the multifactor authentication page in the address bar.
9. Close the Users Dashboard

Enable Multifactor Registration Policy

1. Select Azure Active Directory from the Azure Active Directory Admin Center page
2. Under Manage select **Security**
3. Under **Protect** select **Identity Protection**
4. Select MFA Registration Policy
5. Under Assignment click on the Users/All Users section
6. Click on **Select Individual Users and Groups**
7. Click on **select users**. Click on Isaiah, the click on **Select** at the bottom of the page
8. Click on **Done**
9. Scroll down and select on to Enforce the policy
10. Go back up to Access and click on the arrow to the right of **Select a control** to make sure that MFA is selected.
11. Click on Select then click on Save.

The End.